9/23/2015

To: All

Subject: IMC Meeting in Incheon

1.      Event Organizer Appointment

Due to MOF (Ministry of Ocean and Fisheries) delayed decision on event organizer appointment, we will not be able to introduce

the event organizer for the exhibition/industrial evening during your visit to Korea. Despite MOF’s delay in appointing event organizer,

it would be best to work with the same organizer with MOF if possible. Having one agent for the event will be more efficient than having two different agents.

However if the agent from MOF could not meet our requirement, we should consider IMC’s own agent.

Also, please advise on previous cost/budget on event organizer’s fee from previous IALA conferences.

2. Re: The Venue of the industrial evening event. (see attached ppt for visuals)

There are 3 possible venues for the Industrial Evening event. However, 1st option, which is a soccer field is most accommodating given total # of people will be beyond 600.

The soccer field has artificial turf (100 meter x 64 meter) about 25 min from the Convensia via bus. I’ve also looked into palaces as options,

but they cannot accommodate our capacity requirement of 600+ people.

We will need to set up a stage, tents, dining tables….etc to meet the requirement of Industrial Evening.

There are lighting system for the night as well as toilets. We may need to order additional portable toilets to accommodate large number of visitors.

And since the soccer field is near the ocean, we can have fireworks as well. Let me know if you want me to look into the cost for this.

\*I am looking into other venues in case of rain.

3. Industrial Evening Programing

Kindly advise any program idea that you prefer for the Industrial evening.

Detailed program for the Industrial Evening should be discussed in detail with event organizer later, but it will be good to hear your opinions.

I ask that each of you provide me your thoughts/comments to make this exhibition and Industrial Evening a success.

Best Regards,

Young K Bang

Daekee Marine Corp.

Korea